BERRY BAY II COMMUNITY DEVELOPMENT DISTRICT

OCTOBER 03, 2024

REGULAR MEETING
AGENDA PACKAGE



2005 PAN AM CIRCLE, SUITE 300 TAMPA. FL 33067

Berry Bay II Community Development District

Board of Supervisors

Carlos de la Ossa, Chair Nicholas Dister, Vice-Chairman Ryan Motko, Assistant Secretary Albert Viera, Assistant Secretary Kyle Smith, Assistant Secretary

District Staff

Brian Lamb, District Secretary Bryan Radcliff, District Manager John Vericker, District Counsel Tonja Stewart, District Engineer

Regular Meeting Agenda

Thursday, October 03, 2024, at 2:00 p.m.

The Regular Meeting of the Berry Bay II Community Development District will be held on October 03, 2024 at 2:00 p.m. at the Offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607. Please let us know at least 24 hours in advance if you are planning to call into the meeting. Following is the Agenda for the Meeting:

Join the meeting now

Meeting ID: 215 817 490 035 **Passcode:** 45UmMF **Dial-in by phone** +1 646-838-1601 **Pin:** 227 773 399#

REGULAR MEETING OF BOARD OF SUPERVISORS

- 1. CALL TO ORDER/ROLL CALL
- 2. PUBLIC COMMENTS ON AGENDA ITEMS
- 3. BUSINESS ITEMS
 - A. Consideration of Change Order for District Engineer Contract
- 4. CONSENT AGENDA
 - A. Approval of Minutes of the September 05, 2024 Regular Meeting
 - B. Acceptance of the Financials and Approval of the Check Register for August 2024
- 5. STAFF REPORTS
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. BOARD OF SUPERVISORS REQUESTS AND COMMENTS
- 7. PUBLIC COMMENTS
- 8. ADJOURNMENT

*Next regularly scheduled meeting is November 07, 2024 at 2:00 p.m.



PROFESSIONAL SERVICES AGREEMENT CHANGE ORDER

Change Order #	200-1	Date	10 September 2024
"Stantec"	Stantec Consulting Services, Inc		
	Stantec Project # 23820189	96	
	777 S. Harbour Island Blvd., Suit Tampa, FL 33602 Ph: (813) 223-9500 email: tonja.stewart@stantec.cor		
Client	Berry Bay II CDD		
	Client Project #		
	210 N. University Drive, Suite 70 Ph: (813) 873-7300 email: angie.grunwald@inframar	, -	
Project Name and	Location: Berry Bay II CDD		
	the original Professional Services Agent changes as detailed below are h		per 2023 and Change Orders
Change Order #200	-1 to be added to Task 200 (Bond V	/alidation and First Bond Iss	sue Engineer's Report).
	Total fees on Change		\$ 7,500.00
	Original agreement a	imount	\$ 10,000.00
	Total Agre	eement	\$ 17,500.00
Effect on Schedule	: None		
	made in accordance with the original shall remain in full force and effect.		er items and conditions of the
Stantec Consultir	ng Services, Inc.	Berry Bay II CDD	
	Hamid Sahebkar, P.E.		
	Print Name and Title	Pı	rint Name and Title
Signature _		Signature	
Date Signed:		Date Signed:	

MINUTES OF REGULAR MEETING BERRY BAY II COMMUNITY DEVELOPMENT DISTRICT

1	The regular meeting of the Board of Supervisors of the Berry Bay II Community							
2	Development District was held on Thursday, September 5, 2024, and called to order at 3:18 p.m.							
3	at the Offices of Inframark located at 2005 Pan Am Circle, Suite 300, Tampa, Florida 33607.							
4 5 6	Present were:							
7	Carlos de la Ossa Chairperson							
8	Nicholas Dister	Vice Chairperson (via phone)						
9	Ryan Motko	Assistant Secretary (via phone)						
10	Albert Viera	Assistant Secretary						
11	Kyle Smith	Assistant Secretary						
12								
13	Also present were:							
14 15	Davon Dodoliff	District Manager						
16	Bryan Radcliff Jayna Cooper	District Manager District Manager						
17	Kathryn Hopkinson	District Manager District Counsel						
18	John Vericker	District Counsel						
19								
20	The following is a summary of the dis	scussions and actions taken.						
21								
22	FIRST ORDER OF BUSINESS Call to Order/Roll Call							
23	Mr. Radcliff called the meeting to order, and a quorum was established.							
24	GEGOVE OPPER OF BUGDVEGG							
25	SECOND ORDER OF BUSINESS	Public Comment on Agenda Items						
26 27	There being none, the next order of bu	isiness followed.						
28	THIRD ORDER OF BUSINESS	Business Items						
29		Funding Agreement for Fiscal Year 2025						
30	The Russian of Developer Budget	Tunding rigitoment for Fiscar Tear 2020						
31	On MOTION by Mr. de la Ossa	a seconded by Mr. Smith, with all						
32		nding Agreement for Fiscal Year						
33	2025, in substantial form, was ra							
34								
35	B. Consideration of Resolution 2024	-38, Redesignation of Officers						
36	The following persons were elected to the offices:							
37								
38	 Carlos de la Ossa 	Chairperson						
39	 Nicholas Dister 	Vice Chairperson						
40	Brian Lamb	Secretary						
41	 Eric Davidson 	Treasurer						
42	 Leah Popelka 	Assistant Treasurer						
	1							

FIFTH C A B C TI SIXTH C TI SEVENT TI EIGHTH	On MOTIC in favor, the DRDER OF BUTTON MORDER OF BUTTON MAIN CORDER OF BUTTON MAIN CORDE	n of Operation and of the Financials and of the Financials and on	Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports To of business followed. Board of Supervisors' Requests and Comments business followed. Public Comments
FIFTH C A B C TI SIXTH C	On MOTIC in favor, the DRDER OF BUT DISTRICT Engine Construct Engine Construct Man here being no record of the ORDER OF BUT DISTRICT MAN here but DISTRI	n of Operation and of the Financials and of the Financials and of the Financials and on the Poince of the Consent Agenda, which was a consent ager ager ager ager ager ager ager ager	Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports To of business followed. Board of Supervisors' Requests and Comments business followed. Public Comments
FIFTH C A B C TI SIXTH C	On MOTIC in favor, the DRDER OF BUT DISTRICT Engine Construct Engine Construct Man here being no record of the ORDER OF BUT DISTRICT MAN here but DISTRI	n of Operation and of the Financials and of the Financials and of the Financials and on the Poince of the Consent Agenda, which was a consent ager ager ager ager ager ager ager ager	Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports To of business followed. Board of Supervisors' Requests and Comments business followed. Public Comments
FIFTH C A B C TI	On MOTIC in favor, the DRDER OF BU. District Engine District Man here being no recognition.	n of Operation and of the Financials and of the Financials and ON by Mr. de la Osse Consent Agenda, volume WSINESS neel neer ager eports, the next orde WSINESS	Sust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports The of business followed. Board of Supervisors' Requests and Comments Sousiness followed.
FIFTH C A B C TI	On MOTIC in favor, the DRDER OF BU. District Engine District Man here being no recognition.	n of Operation and of the Financials and of the Financials and ON by Mr. de la Osse Consent Agenda, volume WSINESS neel neer ager eports, the next orde WSINESS	Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports To of business followed. Board of Supervisors' Requests and Comments
FIFTH C A B C TI	On MOTIC in favor, the DRDER OF BU. District Cour. District Man here being no results.	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, vusiness usiness nsel neer ager eports, the next orde	Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports er of business followed. Board of Supervisors' Requests and
FIFTH C A B C TI	On MOTIC in favor, the DRDER OF BU. District Cour. District Man here being no results.	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, vusiness usiness nsel neer ager eports, the next orde	Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports er of business followed.
FIFTH C	On MOTIC in favor, the DRDER OF BU. District Engile. District Man	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, vusiness nsel neer ager	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0 Staff Reports
FIFTH C	On MOTIC in favor, the DRDER OF BU. District Cour.	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, vusiness	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0
A B C	On MOTIC in favor, the DRDER OF BU	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, vusiness	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0
A B C	On MOTIC in favor, the	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, v	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0
A B C	On MOTIC in favor, th	n of Operation and of the Financials and ON by Mr. de la Osse Consent Agenda, v	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all was approved. 5-0
A B	. Approval of E. Consideration . Acceptance of On MOTIO	n of Operation and of the Financials and ON by Mr. de la Oss	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all
A B	. Approval of E. Consideration . Acceptance of On MOTIO	n of Operation and of the Financials and ON by Mr. de la Oss	gust 01, 2024, Regular Meeting Maintenance Expenditures July 2024 d Approval of the Check Register for July 2 sa seconded by Mr. Smith, with all
A B	. Approval of l	n of Operation and	ust 01, 2024, Regular Meeting Maintenance Expenditures July 2024
A B	. Approval of l	n of Operation and	ust 01, 2024, Regular Meeting Maintenance Expenditures July 2024
A	. Approval of	_	ust 01, 2024, Regular Meeting
		Minutes of the Aug	0
TANKIN TE		DUSHNESS	t Anseni Abenda
	H ORDER OF	DUCINECC	Consent Agenda
	There being n	one, the next order of	of business followed.
D		ters of the District	
	<u> </u>		1
		·	013, was adopted. 5-0
		•	a seconded by Mr. Smith, with all special Districts Performance
	On MOTIO	M by Ma do lo Occa	a sacandad by Mr. Smith with all
	Standards-H	B7013	
C			24-39, Special Districts Performance Measur
	<u>. </u>		
	adopted. 5-		22.2.2.2.4, 2.2.2.2.2.2.2.2.2.4,
			reasurer, as detailed above, was
		•	sa seconded by Mr. Smith, with all Redesignation of Officers, adding
	0.340	2011 24 1 1 2	111 16 2 11 11 11
	• K	yle Smith	Assistant Secretary
		lbert Viera	Assistant Secretary
	- A	11,	·
	• K	yan widiko	Assistant Secretary
	• R	yan Motko	

86		
87		On MOTION by Mr. de la Ossa seconded by Mr. Smith, with all
88		in favor the meeting was adjourned at 3:19 pm. 5-0
89		4
90		
91		
92	Bryan Rado	cliff Carlos de la Ossa
93	District Ma	nager Chairperson

Berry Bay II Community Development District

Financial Statements (Unaudited)

Period Ending August 31, 2024

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

BERRY BAY II

Balance Sheet

As of August 31, 2024 (In Whole Numbers)

ACCOUNT DESCRIPTION	TOTAL	
<u>ASSETS</u>		
Cash In Bank	\$	6,277
TOTAL ASSETS	\$	6,277
<u>LIABILITIES</u>		
Accounts Payable	\$	7,036
TOTAL LIABILITIES		7,036
FUND BALANCES		
Unassigned:		(759)
TOTAL FUND BALANCES		(759)
TOTAL LIABILITIES & FUND BALANCES	\$	6,277

BERRY BAY II

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ΑI	NNUAL DOPTED UDGET	R TO DATE	RIANCE (\$)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Special Assmnts- CDD Collected	\$	118,425	\$ -	\$ (118,425)	0.00%
Developer Contribution		-	78,264	78,264	0.00%
TOTAL REVENUES		118,425	78,264	(40,161)	66.09%
EXPENDITURES					
<u>Administration</u>					
Supervisor Fees		3,000	6,000	(3,000)	200.00%
ProfServ-Construction		9,000	-	9,000	0.00%
ProfServ-Dissemination Agent		4,200	-	4,200	0.00%
ProfServ-Info Technology		600	-	600	0.00%
ProfServ-Recording Secretary		2,400	-	2,400	0.00%
ProfServ-Trustee Fees		6,500	-	6,500	0.00%
District Counsel		9,500	17,665	(8,165)	185.95%
District Engineer		9,500	-	9,500	0.00%
Administrative Services		4,500	-	4,500	0.00%
District Manager		25,000	20,667	4,333	82.67%
Accounting Services		9,000	8,000	1,000	88.89%
Auditing Services		6,000	-	6,000	0.00%
Website Compliance		1,800	2,900	(1,100)	161.11%
Postage, Phone, Faxes, Copies		500	2	498	0.40%
Rentals & Leases		600	-	600	0.00%
Insurance - General Liability		3,200	2,057	1,143	64.28%
Public Officials Insurance		2,500	1,683	817	67.32%
Legal Advertising		3,500	15,550	(12,050)	444.29%
Misc-Admin Fee (%)		250	-	250	0.00%
Bank Fees		200	-	200	0.00%
Financial & Revenue Collections		1,200	-	1,200	0.00%
Meeting Expense		4,000	-	4,000	0.00%
Website Administration		1,200	4,500	(3,300)	375.00%
Office Supplies		100	-	100	0.00%
Dues, Licenses, Subscriptions		175	-	175	0.00%
Reserve		10,000	 	 10,000	0.00%
Total Administration		118,425	79,024	39,401	66.73%
TOTAL EXPENDITURES		118,425	79,024	39,401	66.73%

BERRY BAY II

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Excess (deficiency) of revenues Over (under) expenditures		(760)	(760)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)		1		
FUND BALANCE, ENDING		\$ (759)		

Bank Account Statement

Berry Bay II CDD

 Bank Account No.
 9415

 Statement No.
 24_08

 Statement Date
 08/31/2024

GL Balance (LCY)	6,276.51	Statement Balance	6,476.51
GL Balance	6,276.51	Outstanding Deposits	0.00
Positive Adjustments	0.00	Subtotal	6,476.51
	C 27.C E4	Outstanding Checks	-200.00
Subtotal Negative Adjustments	6,276.51 0.00	Ending Balance	6,276.51
Ending G/L Balance	6,276.51		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Checks						
						0.00
07/23/2024	Payment	1023	Check for Vendor V00013	-3,208.33	-3,208.33	0.00
08/09/2024	Payment	1025	Check for Vendor V00013	-6,416.66	-6,416.66	0.00
08/09/2024	Payment	1026	Check for Vendor V00004	-774.75	-774.75	0.00
08/09/2024	Payment	1027	Check for Vendor V00009	-200.00	-200.00	0.00
08/09/2024	Payment	1028	Check for Vendor V00008	-200.00	-200.00	0.00
08/09/2024	Payment	1029	Check for Vendor V00010	-200.00	-200.00	0.00
08/09/2024	Payment	1030	Check for Vendor V00011	-200.00	-200.00	0.00
Total Checks				-11,199.74	-11,199.74	0.00
Outstanding (Checks					
08/09/2024	Payment	1031	Check for Vendor V00012			-200.00
Total Outstan	ding Checks					-200.00

Outstanding Deposits

Total Outstanding Deposits